# **Coaching Conversation Planning Template**

Nevada ECE Leadership Series

**Teacher Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Key Lever:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **Opening:**This is your opportunity to establish rapport with your teacher, provide them with praise by narrating the positive, and set a positive tone for the overall conversation. Use the strategy of *Check the Temperature* for this component of the coaching conversation. |  |

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| **Direct Feedback:** The teacher should have a clear understanding of the growth area you are working on, why that skill is important, and what you are going to do in the conversation to build that skill. | *Share the Key Lever* |  |
| *Map the Conversation* |  |

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| **Model:**This is your opportunity to tell and show your teacher in extreme detail exactly what you want them to do. Use *Paint a Picture of Excellence* to demonstrate through live modeling or video exactly what execution of the target skill should look and sound like. |  |
| **Practice:** The teacher engages in multiple rounds of active practice in their full teacher persona. This provides the teacher the opportunity to refine and internalize the new teaching technique and get feedback to continue to improve their execution. |  |